

Work Programme – Audit and Governance Committee – 2023/24

Reference	Committee Date	Report title	Purpose of Report	Report Author /Senior Officer	Consultation and Engagement Process and Timeline	Equality Impact Assessment Required and Published (Y/N)	Part of Budget and Policy Framework (Y/N)	Corporate Plan Priority	Exempt Item and Paragraph Number
AG/04/23-24	8 Jun 2023	Draft Statement of Accounts 2022/23	To receive the pre audited Statement of Accounts 2022/23.	Alex Thompson		No	Yes	Open	No
AG/02/23-24	8 Jun 2023	Land Transactions - Internal Audit Review	To receive the findings and actions arising from the review of Land Transactions being undertaken by Internal Audit.	Director of Governance and Compliance (Monitoring Officer)		N/A	N/A	Open	No
AG/24/21-22	8 Jun 2023	Work Programme	To consider the Committees Work Programme.	Executive Director Corporate Services				Ensure that there is transparency in all aspects of council decision making	
AG/16/21-22	8 Jun 2023	External Audit Update - Value For Money Report	To receive the Value for Money report from the External Auditors in relation to the Statement of Accounts.	Director of Finance and Customer Services (s151 Officer)				Ensure that there is transparency in all aspects of council decision making	
AG/01/23-24	8 Jun 2023	CIPFA Review of the Audit and Governance Committee - Outcomes and Recommendations	To receive the outcome and recommendations following the review of the Audit and Governance Committee against the 2022 CIPFA Guidance on Audit Committees.	Director of Governance and Compliance (Monitoring Officer)		N/A	N/A	Open	No
AG/07/23-24	8 Jun 2023	Companies Draft Audited Finance Statements 2022/2023	To present the draft financial statements of ANSA Environmental Services Ltd and Orbitas Bereavement Services Ltd for the year 2022/23.	Alex Thompson		N/A	N/A	Open	No

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AG/28/21-22	27 Jul 2023	Draft Conflict of Interest Policy	To consider the Draft Conflict of Interest Policy following the adoption of the Code of Conduct.	Director of Governance and Compliance (Monitoring Officer)		TBC	TBC	Ensure that there is transparency in all aspects of council decision making	No
AG/08/23-24	27 Jul 2023	Annual Procurement Update	To update the committee on procurement activity during the previous financial year.	Alex Thompson		N/A	N/A	Open	Yes
AG/15/23-24	27 Jul 2023	Annual Complaints Report 2022/23	To provide an update on complaints and customer contact for the period 1st April to 31st March and to provide assurance that actions arising from complaints and improvements identified are being actioned			N/A	N/A	Open	
AG/13/23-24	27 Jul 2023	Annual Internal Audit Opinion 2022/23	To consider details of the work undertaken by Internal Audit during 2022/23 and how this contributes to the Annual Opinion on the Council's control environment.	Alex Thompson		N/A	N/A	Open	
AG/14/23-24	27 Jul 2023	Annual Monitoring Officer Report 2022/23	To consider the assurances outlined within the Annual Monitoring Officer Report, on key aspects of the Monitoring Officer's responsibilities over the previous financial year; this includes Information Governance, Code of Conduct, Member Training and Development, Declarations of Interest and Gifts and Hospitality.	David Brown		N/A	N/A	Open	
AG/11/23-24	27 Jul 2023	Annual Risk Management Report 2022/23	To consider the Annual Risk Management Report for 2022/23.	Alex Thompson		N/A	N/A	Open	
AG/10/23-24	27 Jul 2023	Draft Annual Governance Statement 2022/23	To receive the draft Annual Governance Statement (AGS) for 2022/23.	Alex Thompson		N/A	N/A	Open	

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AG/11/23-24	27 Jul 2023	RIPA Policy and Inspection Plan Update	To provide an update on the implementation of actions from the RIPA Inspection in November 2022, and receive the updated policy and procedures.	Alex Thompson		N/A	N/A	Open	
AG/09/23-24	27 Jul 2023	Information Governance Update Report	To provide an update on the Council's Information Assurance and Data Management (IADM) programme and outlines key aspects of the programme to assure the Committee that information continues to be treated and managed as a valued asset, with on-going measures to protect it in line with compliance and leverage it where possible to support enhanced service delivery and optimise business benefit.	Alex Thompson		N/A	N/A	Open	
AG/05/23-24	28 Sep 2023	Final Statement of Accounts 2022/23	To receive the final version of the Statement of Accounts 2022/23.	Alex Thompson		No	Yes	Open	No
AG/06/23-24	28 Sep 2023	Companies Audited Finance Statements 2022/23	To receive the draft financial statements of Ansa Environmental Services Ltd and Orbitas Bereavement Services Ltd for the year 2022/23.	Alex Thompson		No	Yes	Green	N/A
AG/36/21-22	28 Sep 2023	Final Annual Governance Statement 2022-2023	Update on actions to improve governance arrangements and respond to emerging issues identified in the 2021/22 Annual Governance Statement. Proposed process for the production of the 2022/23 Annual Governance Statement.	Director of Governance and Compliance (Monitoring Officer)				Ensure that there is transparency in all aspects of council decision making	

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AG/43/21-22	7 Dec 2023	Audit & Governance Committee Self-Assessment	To approve the adoption of the new CIPFA Code and the annual self-assessment.	Director of Governance and Compliance (Monitoring Officer)				Ensure that there is transparency in all aspects of council decision making	
AG/02/22-23	7 Dec 2023	Customer Experience Evaluation Report (Consultation and Engagement)	As requested by the Committee, to receive an evaluation report outlining the implementation progress of the last 12-18 months on the new approach to consultation and engagement (July 2022) the draft Action Plan and the outcomes of the work, including the toolkit and programme of activities.	Director of Policy and Change	N/A	N/A	N/A	Ensure that there is transparency in all aspects of council decision making	N/A